

# Ciara Murphy

Freelance Transport and Production Assistant

Based: Canary Islands, Dublin, London  
(00 34+) 678 751 723 / ciaramurphytv@gmail.com



Since 2012 I have worked in Film Production and Transportation Units in the Canary Islands and Ireland.

I love working with lots of people in dynamic environments where remaining flexible, calm and resourceful under pressure are key. I am organised, self motivated and continually strive to learn and evolve. Having lived and worked in Tenerife most of my life, I am also fluently bilingual in English and Spanish and have thorough geographical and cultural knowledge of the Canary Islands.

Skills and Knowledge	Most Recent Experience
<p>Bilingual English / Spanish Full clean Driving License Google Docs MS Word &amp; Excel Scenearchive &amp; DPO Problem Solving</p> <p><b>Qualities</b></p> <p>Punctual Self-motivated Calm Under Pressure Good Communicator Organised and hard working Reliable and Trustworthy</p>	<p><b>Transport Assistant on The Mother (2022)</b></p> <ul style="list-style-type: none"><li>- Preparing Transport Orders and helping coordinate return of vehicles across Canaries and Spain.</li><li>- Working to time sensitive and often tight deadlines, and pick up / drop off turn arounds</li><li>- Multi tasking and remaining calm under pressure. Finding solutions to keep things running efficiently.</li><li>- Adapting to different variables, with no margin for error on certain days.</li><li>- Managing drivers and passengers, ensuring all were satisfied.</li><li>- Co-ordinating 2nd unit drivers and transport across departments and locations including daily rushes.</li><li>- Arranging coaches to transport extras of up to 100 people under Covid compliance protocols.</li></ul> <p><b>Production Assistant on The Banshees of Inisherin (2021)</b></p> <ul style="list-style-type: none"><li>- Responding to diverse daily production needs filming on location in remote parts of Ireland.</li><li>- Problem Solving and sourcing and co-ordinating reliable suppliers at a variety of remote locations.</li><li>- Catering Wrangler</li><li>- Printing sides and using Scenearchive &amp; DPO.</li></ul>

FILMS	Studio	Production	Locations	Role	Manager	
2022	The Mother	Netflix	Sur-Film	Gran Canaria	Transport Assistant	Henry Dray
2021	Banshees of Inisherin	Film 4	Laneways	Ireland	Production Assistant	Aislinn Ni Chuinneagain
2018	Rambo: Last Blood	Millennium	Nu Boyana	Tenerife	Cast Driver	Cristina Lozano
2018	Wonder Woman 2020	Warner Bros	Sur-Film	Fuerteventura	VIP Driver (Producer)	Steven Day
2017	Solo: A Star Wars Story	Lucasfilm	Sur-Film	Fuerteventura	VIP Driver (Producer)	Henry Dray
2015	Jason Bourne	Universal	Sur-Film	Tenerife	C#1 & Security Driver	Steven Day
2014	Allied	Paramount	Sur-Film	Gran Canaria	VIP Driver (Producer)	Cain Lee
2013	In The Heart Of The Sea	Warner Bros	Sur-Film	La Gomera, Lanzarote	VIP Driver (Producer)	Max Zivokovic
2012	Fast & Furious 6	Universal	Sur-Film	Tenerife	Cast Driver	Cain Lee

TV SERIES	Network	Production	Locations	Role	Manager	
2021	Foundation	Apple TV	Sur-Film	Tenerife	Production Assistant	Chris Moore
2020	Intruder	Channel 5	MK1	Ireland	COVID PA	Tom Dowling
2019	The One	Netflix	Sur-Film	Tenerife	Production Assistant	Beatriz Fluxa
2019	The Witcher	Netflix	Sur-Film	Gran Canaria, La Palma	C#1 & Security Driver	Melina Frías
2019	Doctor Who	BBC	Sur-Film	Tenerife	Driver	Beatriz Fluxa

COMMERCIALS	Agency	Production	Locations	Role	Manager	
2022	Zara	Brachfeld Paris	In Between	Tenerife	Production Assistant	Romain Lahoussine
2021	Eres - Maison Rabih Krayoux	Hier soir	In Between	Tenerife	Production Assistant	Romain Lahoussine
2020	Castorama	Two Seven Lab	Sur-Film	Tenerife	Production Runner	Eduard Rabasco
2019	Engelbert Strauss	Engelbert	Sur-Film	Tenerife	Production Runner	Eduard Rabasco
2019	Peter Hahn	Film Deluxe	Sur-Film	Tenerife	Production Runner	Eduard Rabasco

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## WORK HISTORY

### 2019 - 2021 PRODUCTION ASSISTANT

- Production administration, preparing welcome packs, distributing call sheets and script notes.
- Updating crew meal schedules, accommodation and travel lists.
- Translating risk assessments, organising catering and reconciling petty cash and P.O's.
- Overseeing movement and setup of the production offices on location.
- **Locations:** Ireland, Tenerife, Gran Canaria, La Gomera, Fuerteventura, Lanzarote, La Palma.

### 2012 - 2019 VIP DRIVER

- Exclusive C#1 and security team driver during filming on location in the Canary Islands.
- Availability for VIP passengers including transfers from accommodation to shooting locations.
- Maintaining absolute discretion and confidentiality, along with excellent time keeping and attention to detail.
- **Locations:** Canary Islands; Tenerife, Gran Canaria, La Gomera, Fuerteventura, Lanzarote, La Palma.

### 2000 - 2019 - OPERATIONS MANAGER, Emerald Pubs S.L. Tenerife

- Varied leadership role covering; marketing, team, daily operations and finance across three venues. Including;
- Managing a team of 40 staff, plus employment contracts, social security and taxation
- Business and legal administration with local authorities, government organisations and trade services
- Site maintenance and co-ordination of repairs, support services and improvements to ensure smooth function
- Planning, co-ordination and promotion of daily entertainments, sporting events and food specials
- Property sales and rentals

## LOCKDOWN LEARNING 2020

### Production

**Screen Skills Ireland**

**TRC Media Training**

**Grand Scheme Media**

**Bow Street Academy with Ita O'Brien**

**Bow Street Academy with Louise Kiely**

**BAFTA - ALBERT Training**

**PART - UK**

Consistent and Best Practise on Film & TV Productions

Learn To Lead: How to Maximise the Performance of a Production Team

1st AD Masterclass for HETV Freelancers

Workshop: On Set Intimacy for Producers, HOD'S & Crew

Online Casting Workshop

Climate Context, Sustainable Production and Planet Placement Onscreen

Practical Accredited Children's Regulations Training (City & Guilds)

### Production Office / Management

**Production Managers Association, UK**

**Production Managers Association, UK**

**BBC Academy with Sharon McNab**

**Screen Skills UK**

**Screen Skills UK with Label 1**

So You Want To Be A Production Coordinator?

Budgets Explained

Production Coordinator Skills; Setting up a UK Location

Production Management; Budgets, Schedules & Commercial Thinking

Production Management Essentials In HETV

### Health, Safety and Sustainability

**First Option Safety Group**

**Screen Skills UK with First Option Safety**

**Screen Skills Ireland**

**First Option Safety Group**

**6ft From The Spotlight**

**British Independent Film Awards (BIFA)**

The Safe Management of Productions (Production Safety Passport - 5 years)

Coronavirus Basic Awareness on Production Training

COVID-19 Compliance Officer Training & Return to Work for AV Sector

Managing COVID-19 Risks on Productions & Supervisor Top Up Course

Managing Mental Health in Film and TV

Unconscious Bias Training

## TRAINING

**May 2019 - Production Manager Course, SPEGC** (Sociedad Promoción Económica de Gran Canaria)

This course, organised in conjunction with the Canarian Audiovisual Association (CLAC), covered a range of topics including artistic, economic, legal, organisational, technical and administrative elements required in delivering a professional production from scripting through to end product.

## INTERESTS AND HOBBIES

Hiking, yoga, swimming and all sea based activities. I love physical activity and exploring the environment I live in or happen to be visiting and I enjoy discovering new places. During quieter moments; I like reading, have a passion for cooking and volunteer at my local animal charity.

References available on request