# **Curriculum Vitae**

Name: **Elizabeth Brennan** pronouns she/her *E-mail*: elizabethbrennan@gmail.com

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Practical and detail-oriented team player with a passion for creative thinking and problem solving. History of effective management of resources, time and personnel with strong communications skills – advocate for equality.

## **Work History:**

04-07/2023 Junior Assistant Accountant, *The Tourist S2*Responsible for processing PC & equals vouchers to audit, posting payments to Money Penny, uploading payments to AIB IBB online, filing.

09/22-03/23 Junior Assistant Accountant, Sanctuary \$1

Responsible for processing PC & equals vouchers to audit, fuel cards weekly processing, some PO&A/P loading, stamping & filing.

02-06/2022 Census Enumerator, CSO

2020-2018 Founding Chairperson and Industry Liaison, Screen Guilds of Ireland, advocating on behalf of Irish Film Industry crew.

2019 Skills Coordinator for 'Winx Club Saga'

2015-2013 Set Decoration and Production Buying in Morocco on film, tv and commercial productions including Homeland, Tyrant, Killing Jesus, Heiroglyph, Coca Cola and Rock the Kasbah.

2020-2003 Decoration and Production Buying on film, tv and commercial productions including The Last Duel, Greta, I Kill Giants, Love and Friendship, Redwater, Love Rosie, Foyle's War, Titanic: Blood and Steel, Saving the Titanic, Shadow Dancer, The Silence, Stella Days, Jack Taylor, Perrier's Bounty, Zonad, George Gently, Kisses, Leap Year, Pavee Lackeen, The Clinic, and Breakfast on Pluto. for full credits listings, please see <a href="MDD">IMDD</a> m.imdb.com/name/nm2108809

2002-1999 Various jobs in NYC including waitress, bar staff, painter and nanny.

1999-1994 Ormonde Cinema floor staff, shop assistant and ticket sales.

1999-1987 Potter's Apprentice, all aspects of clay prep, glazing, finishing and firing.

### **Professional Skills:**

- Computer skills including proficient use of DPO, PSL AP, Money Penny PC, AIB banking, Adobe Pro, Microsoft Word and Excel.
- Experienced in budgeting, logistics, and strategic planning
- Highly organised and effective in high pressure environments
- Consistent, meticulous approach to information processing
- Strong written communication skills with both crew and suppliers
- Resourceful, well versed in adapting to changing requirements
- Adept problem solver, keen listener

#### **Personal Skills:**

- Drive and commitment
- Versatile and resilient with learning agility
- Receptive, able to collaborate across and within teams
- Positive outlook with intuitive efficiency
- Capable, analytical insight-led thinker
- Diagnosed autistic, bringing focus & love of detail
- Self-aware and focused on continuous development
- Understanding of people and organisational systems

#### **Academic Qualifications:**

2021 ACCA | Diploma in Accounting FFA, FMA, BT

1996-1999 | IADT Dun Laoghaire | Degree in Fine Art [Print & Photo] - merit, 1st class.

# **Learning and Development:**

2020 Screen Skills courses | Managing Your Energy & Time in uncertainty Building Your Ambition | Well-Being in the Workplace with covid SSI Webinar | Screen Mentoring Best Practice seminar

2019 Screen Skills Ireland & Full Aeon | Leading Successful Teams SIPTU & UNIMEI: Tara O'Dowd | Organising A-Typical Workers Screen Skillnet, SPI & Graphite HRM | Managing Staff in line with Legal Requirements & HR Best Practice

1999-2001 Art Students League, New York | Etching, Lithography & Wood Carving 1993-1995 University College Dublin | Arts [Greek and Roman Studies, Philosophy]

## Film Industry Participation:

- 2017 Founding committee member | The Irish Guild of Set Decorators
- 2018 Board of Directors | Screen Guilds of Ireland 2018 2020
- 2018 Panellist: Irish Industry Focus | SSI Inaugural Education Forum
- 2019 Panellist: Identifying Skills Needs on Production, Capturing Outcomes & Impact of Skills Activity | SSI Responsible Production Forum
- 2019 SIPTU Irish Film Industry Representative, Brussels | UNIMEI Europe Working Group Prevention of Violence in Film & TV Production
- 2020 Selected as Mentor for 2020-21 Panel | SSI Mentoring Scheme

#### **Further Points of Interest:**

Languages - conversational French & Irish, basic Spanish, Polish & German. In 2015 my daughter Anouk was born, in 2017 my son Oran was born. I enjoy travel, swimming, crochet, paper crafts, DIY, and non-fiction podcasts.

Referees:		
Síle Dorney	Financial Controller	siledorney@gmail.com
Susie Cullen	Production Designer	cullenart@gmail.com
Tom Conroy	Production Designer	tomasconroy@yahoo.com