JENNY JAHIER

Tel: 086 215 6014 Email: jen.jahier@gmail.com

Working as an Accounts Assistant in Film and television, I have strong leadership and organisational skills and work well in a dynamic and high-pressured environment. I am reliable, flexible, ambitious and highly committed to any task I take on.

FILM WORK HISTORY

July 2021	IT'S ALWAYS SUNNY IN PHILIDELPHIA S.15: Assistant - Petty Cash
Jan-June 2021	MAGPIE MURDERS: Accounts Assistant - Petty Cash, AP, & Payroll
Sep 2020-Jan 2021	MODERN LOVE 2: Accounts Assistant - Petty Cash & Payment cards
August-Sep 2020	THE DROWNING: Accounts Assistant - Crew Payroll
Feb-March 2020	THE DROWNING: Accounts Assistant - Petty cash & Per Diems
Oct -Dec 2019	DEADLY CUTS: Accounts Assistant - Payroll & Petty Cash

EDUCATION

2019- QQI Level 5, Payroll manual and digital course – Cabinteely Adult education.

2016- Food Production HACCP Management Level 6, Occupational First Aider and Fire Marshal course completed this year.

2002-2005 Diploma in Professional Cookery GMIT, Galway.

1994 – 1997 Equestrian apprenticeship Maison Familial et Rural, Lyon France

1994 French Leaving Cert equivalent Francois Truffaut, Secondary School, Lyon, France

Skills

Fluent French

Proficient in Smart Accounting, Moneypenny, Vista, Sage, Microsoft office

References :

James Cullen	Bairbre Quinn
Production Accountant	Production Accountant
james@pjccltd.com	quinnbairbre@gmail.com