

<b>Katie-Jane Myler</b>	12 La Touche Close Greystones Co. Wicklow 086 240 8066 mylerkatiejane@gmail.com
<b>Skills</b>	Proficient in MS Office, hardworking, organised, focused, professional, very experienced user of many types of social media (Twitter, Facebook, Instagram, LinkedIn, Snapchat etc.)
<b>Experience</b>	<p><b>Valhalla Productions DAC / Assistant Accountant</b>  February 2021 – present</p> <p><b>Saffery Champness Ireland / Film &amp; TV Trainee Accountant</b>  April 2019 – January 2021, Dublin, Post Acquisition</p> <ul style="list-style-type: none"> <li>• My responsibilities include:</li> <li>• Conducting compliance audits and compliance reports for film and TV companies to gain Section 481</li> <li>• Film Tax Credit Relief</li> <li>• Preparation of Corporation Tax &amp; Income Tax</li> <li>• Accounts preparation</li> <li>• Audit of film production companies</li> <li>• Film Tax Credit Relief and Film Finance consultancy</li> <li>• Various administrative jobs including Budget preparation for jobs, Company secretarial work and work in progress reports.</li> <li>• Training of junior staff</li> </ul> <p><b>Grant Thornton / Media and Entertainment Trainee Accountant</b>  June 2016 - April 2019, The Media &amp; Entertainment team was acquired by Saffery Champness Ireland in April 2019.</p> <p><b>Various student jobs</b></p> <ul style="list-style-type: none"> <li>• Nandos Cashier and Back of house staff - September 2013 - January 2015</li> <li>• The Pigeon House Cafe, Delgany, floor staff - January 2015 - June 2015</li> <li>• Brewhouse Cafe, Atlanta Georgia - June 2015 - August 2015</li> <li>• JJ Murphy's Irish Pub, Prague, CZ, floor staff - September 2015 - January 2016</li> <li>• Ipsos MRBI, Market Researcher - February 2016 - June 2016</li> </ul>
<b>Education</b>	<p><b>St. Gerard's School / Primary &amp; Secondary School</b>  1998-2012</p> <p><b>Dublin Institute of Technology / Higher Certificate &amp; Degree</b>  September 2012 - June 2017, Dublin</p> <ul style="list-style-type: none"> <li>• I received a Higher Certificate in Marketing from DIT in 2014</li> <li>• I received a BSc in Marketing from DIT in 2017. I graduated with a 2.1 degree</li> </ul> <p><b>ACCA Global</b>  January 2018 - Present, Dublin  I have been studying ACCA with The Accountancy School. I have successfully completed the following exams: F1, F2, F3, F4, F6 &amp; F7.</p>
<b>Extra-Curricular Activities</b>	<p>In Saffery Champness Ireland I sat on the CSR Committee, I am also involved in the organisation of various annual team events.</p> <p>I sat on various committees whilst working in Grant Thornton, including Sports and Social Committee, CSR Committee, EMBRACE Committee and the LGBTQ+ Committee. I was also Staff Rep for the Media and Entertainment Team.</p>