

# YVONNE HAMILTON

## CONTACT DETAILS

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Passport: British  
Drivers Licence: Yes

## PERSONAL PROFILE

I was a Production Manager in Cape Town, South Africa from 2018 until Covid hit in March 2020. In September 2020 my family and I moved to Ireland to explore new opportunities.

I love a challenge and don't like being told that something isn't possible! I will always strive to find solutions to problems and challenges. I work well alongside people and I also feel comfortable in a leadership role. I am a quick thinker and enjoy learning new skills.

## SKILLS AND ABILITIES

|                             |                             |
|-----------------------------|-----------------------------|
| Good communication skills   | Reliable and professional   |
| Great organisational skills | Good time management skills |
| Team player                 | Dedicated, fast learner     |
| Motivated, hard worker      | Work well under pressure    |

## EMPLOYMENT HISTORY – IRELAND

**November 2020 – Present** Producer  
One Productions, Dublin

## EMPLOYMENT HISTORY – SOUTH AFRICA

### LONG FORM

**February - March 2020** Production Manager  
Trilogy Creative Studios 'Cars That Built the World' (History Channel – 3 week shoot)  
**May - September 2019** Production Manager  
Gambit Films 'Blood and Water' - 6 part Netflix series (12 week shoot with 6 weeks prep/3 weeks wrap)

### TELEVISION & COMMERCIALS

**February 2020** Fixer - Primate Planet for Monkey World 'Rescuing Kalu' (UK)  
**January 2020** Production Manager - North South Productions 'VW Spirit' (Germany)  
**December 2019** Production Manager - The Big Picture 'Diet Coke Xtra' (Canada)  
**November 2019** Production Manager - The Network 'Hyundai Nexo' (Korea)  
**October 2019** Production Manager - Atomik Pictures 'BKK' (Germany)  
**March 2019** Production Manager - Bird Film 'Frutto Nanny' (Russia)  
**February 2019** Production Manager - Smokin' Gun Productions 'Gen Pop' (UK)  
**January 2019** Production Manager - Bird Film 'Kid' (Norway)  
**October 2018** Production Manager - Smokin' Gun Productions 'Nintendo Pokemon' (France)  
**July 2018** Production Coordinator - Smokin' Gun Productions 'Nintendo'(France)  
**April 2018** Production Manager - Bird Film 'Shell' TV Commercial (UK)  
**Feb/March 2018** Production Manager - Bird Film 'Go Outdoors' (UK)  
**January 2018** Stills Production Manager - Bird Film 'Kid' (Norway)

Key Production Manager responsibilities:

- Assessing project and resource requirements
- Book and confirm crew and negotiate rates according to budget (usually managing between 20 and 60 crew)
- Book and confirm equipment and negotiate rates according to budget
- Research (if necessary) and book locations
- Book filming and location permits
- Oversee and execute client requirements

- Issue production schedules and daily movement orders
- Manage daily problems that arise
- Report to producers daily regarding any issues with crew and budget expenses
- Create production book/call sheet
- Issue and reconcile petty cash
- Request and process final invoices

## CHAPERONE

### 2003 - 2017

I worked on close to 150 commercials during this period as a Chaperone (ie Client Liaison) in Cape Town.

## 'OTHER' LONG FORM EXPERIENCE

### FEATURE FILMS / TV SHOWS

**2016** - Personal Assistant to Eddie Izzard on 'Marathon Man' where Eddie ran 27 marathons in 27 days around South Africa

**2012** - Assistant/Fixer/Support Vehicle Driver on Charley Boorman's South African Adventure. An 8 week shoot travelling 10000km around SA assisting Charley Boorman & Russ Malkin. I also shot behind the scenes stills on the job.

**2008** - Personal Assistant to Casper van Dien in Starship Troopers: Marauder

**2007** - Director's Assistant to Michael Katleman on 'Primeval'

**2005** - Personal Assistant to Leon Schuster 'Mama Jack' 3 month shoot

**2004** - Picture double & Stand in for the lead actress on French feature 'The Trail' shot in Namibia, directed by Eric Valli

## 'OTHER' EXPERIENCE

From 2014 - 2017 I was Tour Manager to several bands that toured South Africa, namely The Kooks, Ben Howard, Of Monsters and Men, George Ezra and John Newman. I was also Tour Director for Rocking the Daisies ([www.rockingthedaisies.com](http://www.rockingthedaisies.com)), South Africa's largest music festival in Cape Town in 2017 & 2018 whereby I dealt solely with the logistics of all international artists performing at the festival.

## REFERENCES

- Gambit Films – Blood and Water (Netflix)  
Benjamin Overmeyer (Exec Prod.) +27 76 227 7726 /Tascha van der Westhuizen (Line Producer) +27 72 241 0928
- Bird Film  
Alan Lawson (Exec Producer) +353or alan@birdfilm.com
- Smokin' Gun Productions  
Miki Rogovsky (Exec Producer) +27 72 432 6065 or miki@smokingun.co.za